Afera General Assembly
Minutes of the meeting of 2 October 2008
Grand Hotel Baglioni, Florence

1. Opening by the Afera President J. Puig

At 9.00 hrs., the Afera President opened the meeting and welcomed all present. The majority of active members, including proxies, are present. Thirtyfour active members are represented from a total of fifty-six active members in Afera's membership.

2. Approval of the Minutes of the GA Barcelona 2007

The Minutes of the General Assembly 2007 were approved without any remarks.

3. General report 2008/ plans 2009

Report of the Marketing Committee

The Chairman of the Marketing Committee Mr. Pass (Nitto Europe) highlighted the activities of the committee.

Bullet point wise the following committee activities were highlighted:

Afera European Tape Survey 2008
- Follow up market study commissioned to the Martec Group primarily focused on the 2007 tape production volume in Western Europe and outcome qualitative questions
- Summary during conference, detailed report in Pdf-format available for purchasing at the Secretariat for € 150

Promotion/Industry presence
- Well viewed website, average 1000 visitors and 5000 views per month
- Afera Member logo sent to membership to add to websites with link to Afera

Afera 50th Anniversary
- Anniversary Publication
- Polo shirts, CITYTAPE, Anniversary Logo taping

Specialty Die Cutters Group within Afera
- Inline with our strategy to grow membership
- First meeting planned

Focus 2009
- European tape market survey ➔ work out benchmarking format
- Close co-operation with Specialty Die Cutters Group

None of the members had any questions and the President thanked Mr. Pass for the Marketing Committee report.

Report of the Technical Committee

The Chairman of the Technical Committee, Mr. Jacob, highlighted the current activities of the committee.

Test Methods

Global Harmonisation
- Maintenance ISO Pressure-sensitive tape standards (ISO 29862, 29863, 29864) in the ISO/TC 61; SC 11

- Positive voting results on ISO standardisation EN 1942:2008 (Thickness Test Method) by ISO Central Secretariat
- One more fast track for ISO is planned – costs to be shared with counterparts
- Brief summary Annual Global Test Method Meeting 2008
- Way forward on PSTC TM 171-Width & Length of Tape up for ISO Certification
- Online survey on the use of the rolling ball test
- Involvement Afera in CNAIA Adhesives Conference and possible future collaboration Afera/ CNAIA

TC running activities
- Identifying options further harmonisation of Test Methods
- Continuous collaboration Counterparts (Asia, US)
- Afera's participation in FEICA's ETB

Environmental Report
- ESVOC participation
- Afera Expert Group REACH roadmap
- Full report in presentation Mr. Verspoor on Friday October 3rd **(Attachment: Presentation Paul Verspoor)**

Future Plans 2009
- REACH implications, servicing members through Expert Group
- Continue global harmonisation of test methods

Technical Events
Technical Seminar 2008
- Successful event – 118 participants
- 24 lectures, 2 full days
- Excellent feedback
- Next Technical Seminar scheduled for Spring 2010

Tape College 2009
- 1 - 3 April 2009
- Brussels Marriott Hotel
- 13 lectures – 45 min. papers with a panel after each session
- PR in January 2009
- Distribution programme late November/early December 2008 *(sent out in the meantime)*

None of the members had any questions and the President thanked Mr. Jacob for the Technical Committee report.

Report of the Steering Committee

Afera's President highlighted the current activities of the committee.

General Report 2008

- Specialty Die Cutters Group under Afera umbrella
- Continuous stability of Afera's finances

Future plans 2009
- Expansion Afera's Strategies towards the Middle East & India
- World Tape Forum
  - facilitating technical harmonisation
  - providing common market data
  - developing joint solutions to environmental issues

Presentation in detail on Afera's Strategies at 11.00 by Mike Ayres, Laurent Derolez and Manish Hira (Presentation Attached)

- Under consideration exhibition for the self adhesive tape industry *(in the meantime postponed for another 1 or 2 years)*

4. Financial Report: Balance sheet 2007/Latest estimate 2008

5. Approval of Budget 2009

- Continued financial success in 2008 was highlighted, income and expenses remained well within budget
- Although the total expense at the year-end is anticipated a bit higher vs budget it was emphasised that an additional market study was financed partly by Afera as an additional service to its members. Another expense which was not foreseen when the original budget was drafted is the expense for the hired TC Chair Lutz Jacob who retired from ExxonMobil and operates for Afera where he gets compensated for his time and expenses in case of travelling on behalf of Afera. Lutz Jacob has attended the PSTC Week of Learning as well the Global Test Method Meeting held during in the US organised by our counterpart the PSTC. In December Lutz Jacob travelled on behalf of Afera to China to attend a conference and several meetings at CNAIA which was beneficial to Afera. Another revenue is anticpated due to the well attended Afera events although a bit smaller than other years;
- A fund of €27,878 earmarked for Afera's 50th Anniversary project in 2007 as well as an earmarked fund of €25.000 for the sponsoring of Afera member conference fees was used for both mentioned projects and contributed to the positive financial result of the conference.

After a review of the financial balance sheet of 2007 and the latest estimate for 2008 the President asked for an official voting on Afera's budget 2009 by all voting members through personal presence or proxy. No objections were raised and therefore the General Assembly unanimously approved the proposed Budget 2009.

6. Membership fees 2009

The President briefly reviewed the current situation of Afera's membership including 56 Active, 50 Associated, 5 Affiliated and 3 Honorary Members and 8 Converters. It was underlined that Afera's membership has grown considerably since 1990.
Due to the healthy financial situation of Afera the Steering Committee by means of the President recommended that **membership fees remain unchanged for the eigth consecutive year**. All members present unanimously approved.

7. Composition Steering Committee

The composition of the Steering Committee remained unchanged, with all Representatives intending to serve out their terms through 2009 (with the exception of Mike Ayres, who is currently seeking a replacement). According to Afera's management rotation schedule, Filippo Antonelli, SC 'Italy' Regional Representative, will assume the Presidency for the term of 2009-2011.
Per October 2009 due to the small number of producing companies in the Iberian Peninsula, Afera decided to cease this representative region in their own mandate and include tape producing companies from the Iberina Peninsula region under the Western European representation.

The composition of the Steering Committee for 2007 – 2009 was officialised as follows:

From	Representative	Until
Eastern Europe	R. Klamka	9/2009
Central Europe	P. Rambusch	9/2009
Western Europe	L. Derolez	9/2009
Iberian Peninsula	J. Puig	9/2009
Italy	F. Antonelli	9/2009
Chair MKC	E. Pass	9/2009
Chair TC	L. Jacob	9/2009
Northern Europe	M. Ayres *until replacement found*	9/2009

For the Presidency the following rotation schedule was presented:

Presidency	**Years**		**Vice Presidency**
Iberian Peninsula	2007-2009	(J. Puig)	Italy
Italy	2009-2011		Central Europe
Central Europe	2011-2013		Western Europe
Western Europe	2013-2015		Eastern Europe
Eastern Europe	2015-2017		Northern Europe
Northern Europe	2017-2019		Italy

8. Next Conference date and venue 2009

President Puig concluded by announcing the date and venue of the **52nd Annual Conference** to be held from **7-10 October 2009** at the **Sheraton Krakow Hotel in Cracow, Poland.**

9. Any other business

No other matters being raised, President Puig thanked all members for their presence and closed the General Assembly 2008 at 09.40 hrs.

Astrid Lejeune
The Hague, 2 January 2009